

INTRODUCTION

The Islamic Center of Boston's Sunday school was first established in 1978 for the purpose of providing Muslim children with instruction in Islam, and to teach them to read and understand the message of the Holy Qur'an.

Just by its nature, Sunday school cannot be the sole source of religious information for Muslims children. It is a collaborative effort, and parents play a crucial role in this partnership.

Over the years, the voluntary nature of the teaching staff has remained the same, while the school has expanded the classes from Kindergarten to Grade 10. Religion is a compulsory subject for all students. However, in the first session, students can either learn the Arabic language or gain fluency in Quranic Arabic reading.

SCHEDULE

10:00 AM	Student assembly
10:15 - 11:15	First Period (Arabic/ Quran)
11:15 - 11:35	Snack Break
11:35 - 12:45	Second Period (Religion)
12:45 – 1:00	Preparation for Prayer
1:00 – 1:15	Zuhr Prayer
1:20 PM	School ends

EXPECTATIONS OF STUDENTS

All children enrolled in school are placed in appropriate classes after screening, or being promoted from the previous level.

It is very important that children come to school fully prepared with all necessary materials- pencils, notebooks, and text books. Both boys and girls must dress modestly, and according to Islamic etiquette, girls should bring a scarf for reading of Quran and for prayer.

Children should consider this school as important as the school they attend the rest of the week, and take their responsibilities seriously.

Teachers and students must maintain an environment of mutual respect at all times.

EXPECTATIONS OF PARENTS

It is important to remember that without the active involvement of parents; a young Muslim child cannot understand or accept the role that religion must have in his/her life. The home environment must foster a love for learning and practicing Islam.

By bringing your child(ren) to the ICB Sunday school on time, you are making a conscious effort to be a positive influence in their religious and spiritual growth.

Parents should check the student's backpack after school each Sunday and frequently check class website to see how much homework has been assigned, so the work can be done over the course of the week.

Memorization of Surahs must be reinforced on daily basis. If you don't have time to work on this repetition, acquire or make a recording for the child to practice with.

Parents' participation is highly valued at ICB. Many opportunities are available for parent involvement in the school. Parents are requested to fill in a volunteer form and return to school office as ICB Sunday school is in need of a lot of parental support for smooth operations.

ATTENDANCE

1) Enrolling in Sunday Islamic school requires a commitment to attend for the entire school year. School calendar is published on the website at the beginning of the year

2) Students MUST arrive at school by 10:00 am for the first class.

3) Absences require a note to the teacher.

4) Children must be picked up or met by a parent by 1:20 pm.

5) In case of inclement weather, "No School" announcement will be made at www.icbwayland.org, and be recorded on center's answer machine at 508-358-5885.

HOMEWORK

Limited time for classroom instruction makes it imperative that students stay on track by completing homework and assignments in a timely manner.

Parents should ensure that children come to school with completed homework and projects and should encourage their children to read from classroom materials on a regular basis.

In case of absence, please call or email the teacher to obtain missed assignments. But please be respectful of the teacher's family commitments, and **do not** initiate contact late at night or on Saturdays. Alternatively, your child can contact classmates to get homework. For up-to-date assignment information, many teachers post class notes regularly on ICB web site under the School/Class Notes section.

LUNCH & SNACKS

ICB Provides lunch and snacks to children during snack break except in Ramadan when children are asked to bring their own snack. Due to constraints, ICB is unable to cater to any special dietary needs. In such case, please feel free to bring your own lunch/snack.

TUITION

The ICB Sunday School is operated by the generosity of its members. Significant funds are needed to cover the cost of utilities and school equipment. **It is very important that tuition be paid in a timely manner**, either as one payment for the whole year, or in three payments.

Financial Aid is available on request. Tuition is paid in cash or check made out to ICB Wayland.

Tuition is established by administration, and revised when necessary to meet the rising operation costs.

BOOKS AND CURRICULUM

For the school year 2012-1013, price for books is included in the tuition payment. Teachers will be providing their students with books and will be asking students to put their last names on the books as soon as the books are handed to the students.

Teachers may also suggest optional enrichment books or audio materials which parents may purchase through the school.

The curriculum for all grades is available from the subject teacher throughout the school year, or by request from the principal.

COMMUNICATION

Email is used as the method of communication between school administration and parents.

Please ensure you are subscribed to ICBSCHOOL YAHOO Group by emailing icbschool-subscribe@yahogroup.com

ICB FACILITIES RULES

We are blessed with a beautiful new building for our school. Students and families are expected to treat the facility with the utmost respect and care; therefore we would like to stress the following rules:

- Consider the center as a **Gift of Allah**. Take care of it better than your own home.
- Clean up any mess or spills. Leave the place cleaner than you found it.
- No shoes are to be worn in the Prayer Hall. Shoes are to be placed in cloakroom, on shelves.
- Remove shoes from feet of small children in Prayer Hall.
- Prayer Hall is only for prayers, lectures, and reading of Qur'an.
- Please do NOT talk in vicinity of Prayer Hall while prayer is in session.
- Modesty of dress is requested of all.
- Food and drinks are to be served **ONLY** in kitchen or Social Hall.
- Food and drinks are **NOT** allowed in Prayer Hall, library, or classrooms.
- Parents are responsible for safety of young children at all times.
- Parents are held accountable for any damage to Center property incurred by their children.

Parents and Students Handbook

ICB Sunday school



Islamic center of Boston,

126 Boston Post Rd.

Wayland, MA

www.icbwayland.org

Email: principal@icbwayland.org

Mission Statement: The ICB Sunday School aspires to provide, for the young Muslim members of our community, a place to know and understand their faith, a secure environment to establish their Muslim identity, and a partnership with parents to encourage the spiritual growth of Muslim boys and girls.